

WEST LONG BRANCH-02505640 - Corrective Action Report

Form Name	Section	Form subsection	Site Name	Question #	Due Date	Status
Off-Site Assessment Tool	Off-Site Assessment Tool	Revenue from Nonprogram Foods (710)		710	12/19/2017	Flagged
Corrective Action History			Flagged Cybersoft Support 07/06/2018 09:53 AM			
On-Site Assessment Tool	On-Site Assessment Tool	Certification and Benefit Issuance (124 - 142)		126	02/12/2018	CAP Accepted
Corrective Action History			CAP Accepted Corinne Santos-Hernandez 01/25/2018 10:49 AM CAP Submitted COREY LOWELL 01/16/2018 12:46 PM Flagged Corinne Santos-Hernandez 01/11/2018 04:08 PM			CAP Accepted The Assistant Business Administrator will notify the household of change status. The Business Administrator met with the Principals to review the findings and reiterate the importance of verifying completion and adding all income to the determination. This was completed January 16, 2018 and will be reviewed annually by the Business Administrator, Assistant Business Administrator, and Principals. Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors.
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	SFA On-Site Monitoring (901 - 903)	ANTONIDES/MCELMON	901	02/12/2018	CAP Accepted
Corrective Action History			CAP Accepted Corinne Santos-Hernandez 01/25/2018 10:49 AM CAP Submitted COREY LOWELL 01/16/2018 12:44 PM Flagged Corinne Santos-Hernandez 01/11/2018 04:08 PM			CAP Accepted The Assistant Business Administrator will complete the onsite accountability review form #142 by 2/1/2018. The Business Administrator will verify completion of the form by 2/1/2018. All SFAs must conduct an on-site accountability review of lunch prior to February 1st each school year. The NSLP On-Site Accountability Review Form (#142) must be used. Accountability reviews must be conducted by an SFA employee. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. All SFAs must conduct an on-site accountability review of breakfast prior to February 1st each school year. The SBP On-Site Accountability Review Form (#292) must be used. Accountability reviews must be conducted by an SFA employee. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.